



Financial Manager for EU-funded projects (FM23-1)

About EXELIA:

EXELIA launches and implements innovative projects for the Erasmus+, Interreg, and Horizon Europe programmes. In this context, it develops and deploys innovative solutions for research, interregional cooperation, and vocational training, often conducting technical work as project leader or partner.

What we are looking for:

We are looking for a full-time in-house Financial Manager to join our growing financial team, to a) contribute to the financial management of EU-funded projects in the areas of circular economy, green energy, and digital innovation and b) provide input to the internal financial management system on the projects financials. As a Financial Manager in EXELIA, you will be part of an international, experienced, result-driven team that works in a collaborative way with emotional intelligence and a sharing culture. Day-to-day tasks will likely include a combination of the following:

- Oversee the execution of the projects' budgets and the planned allocation of staff to the projects.
- Produce or support the financial project reporting.
- Support the development of budget plans for EU projects.
- Update the internal financial management system and contribute to the internal financial reporting.
- Contribute to the compliance with accounting policies, tax, and regulatory requirements and liaise with the company accountants.
- Participate and contribute to the day-to-day financial operations of the company (payroll, invoicing, etc.).

Needed requirements:

- University degree in business, accounting, economics, or science field
- Strong quantitative skills
- MS Excel power user
- Fluency in both English and Greek (spoken and written)
- Good communication, presentation, and analytical skills
- Ability to deliver under strict deadlines, ability to manage tasks and deliverables within schedule.

Good to have

- 3+ years of experience in a relevant position
- Basic familiarity with IFRS (International Financial Reporting Standards) and Greek Accounting Standards.

Offered

- Competitive remuneration with benefits and bonus scheme (applying progressively)
- Continuous learning, gradual induction scheme with training and constant guidance
- Career growth opportunities
- Possibility for hybrid onsite and remote working (conditions apply)
- Private health and life insurance scheme
- Adequate guidance, coaching and knowledge support
- International environment (more than 80% of clients and collaborating entities are from abroad).

If you are interested, please send your CV and cover letter by quoting the vacancy code to: jobs@exelia.gr
Please note that only shortlisted candidates will be contacted.