

Location: Chalandri, Athens

Type of appointment: Full time

About the company:

EXELIA is a fast-growing company that develops and deploys innovative solutions for research, interregional cooperation, and training. The company launches and coordinates EU-funded project proposals and develops research results & prototypes into innovative products & services for its clients and partners. Technical innovation and policy transfer are essential parameters of its work. EXELIA coordinates and/or implements technical work as project leader or partner in Interreg, Horizon Europe and Erasmus+ projects.

EXELIA seeks to recruit one (1) full-time, in-house, political scientist to join its growing team of collaborators developing new projects & deliverables in the areas of territorial cooperation, training and R&D innovation.

Position description:

The political scientist's responsibilities involve drafting reports and/or project proposals. The retained candidate should be capable to draft bids, studies, surveys, analyses, policy action plans, needs and requirement analyses, educational resources, etc. Day-to-day activities include a combination of the following items:

- Clarify and interpret complex concepts for policymakers, ensuring they are communicated in clear and precise language.
- Assist in designing research frameworks for project deliverables and proposals to align with relevant funding programme requirements.
- Plan data collection efforts (e.g. questionnaires, case studies) and conduct statistical & content analysis.

- Draft deliverables based on findings from empirical research.
- Explain and analyse complex concepts destined for decision makers in a structured, clear and precise language.
- Support the management of R&D projects and provide reports to funding authorities.

Candidate prerequisites:

- PhD or proven writing expertise in relevant field(s).
- Proven exposure of EU policies and trends on green transition.
- Prior experience in cross-border territorial development policies would be a strong advantage.
- Proven ability to produce analysis with actionable recommendations.
- Ability to understand the needs of stakeholders and engage with them communicating the results of the analysis carried out.
- Excellent writing skills in English.

Offered:

- Permanent, full-time position.
- Competitive salary and benefits package.
- Opportunity to work with a very competent, innovative team within the consulting industry.
- Room for growth and advancement within the organization.
- Opportunity to work with cutting-edge organisations and companies from across Europe.

If you are interested, please send your CV and cover letter by quoting the vacancy code to: jobs@exelia.gr

Please note that only shortlisted candidates will be contacted.