



JOB VACANCY

Consultant-Researcher - EU funded projects

Code: RES2609

(Political sciences, Social sciences,
Environmental Studies)

Location: Chalandri, Athens

Type of appointment: Full time

The company:

EXELIA develops innovative projects for research and investment activities, interregional cooperation, and vocational training. The company launches and coordinates EU-funded project proposals and carries out policy analysis and empirical research for its clients. Technical innovation and policy learning are essential parameters of our work. We coordinate and implement technical work as project leaders or partners in Interreg, Horizon Europe, Innovative investments and Erasmus+ projects.

EXELIA seeks to recruit two (2) full-time, in-house consultant researchers to join our team.

Main functions - role:

The vacancy is primarily a consulting function: tasks involve drafting technical studies, policy reports, feasibility assessments, and strategic action plans.

The day-to-day activities include a combination of the following:

- Writing bids, studies, surveys, analyses, policy action plans, needs and requirement analyses.
- Developing educational resources, designing learning curricula and learning methodologies.
- Organising and implementing data collection (e.g. questionnaires, case studies).
- Conducting statistical & content analysis.
- Developing written deliverables explaining complex concepts in a structured, clear and precise language.

Minimum requirements:

- University degree in Political sciences, Environmental studies or Social sciences. A PhD will be considered a strong asset.
- At least 2 years of proven relevant experience. Longer experience would be considered an advantage.
- Very good, proven writing skills in English.
- Ability and inner interest to learn new subject matters and to master new knowledge.

We offer:

- Salary range: 1,100 - 2,000 €
Individual salary offers will be made based on each candidate's background, skills, and relevant experience.
- Competitive remuneration.
- Permanent, full-time positions.
- Possibility for hybrid onsite and remote working (conditions apply).
- Opportunities for significant career development.
- A collaborative team with a sharing culture, and a collective way of working.
- The opportunity to work with major companies, research organisations and administrations from across the EU.

If you are interested, send your CV and cover letter by quoting the vacancy code to: jobs@exelia.gr

Please note that only shortlisted candidates will be contacted.